



Bulkington Parish Council
Wiltshire

Monthly Parish Meeting – DRAFT Minutes

**Councilors met for the Annual Parish Meeting on
Wednesday the 20th of September 2023 at 7.30pm at the Bulkington Village Hall**
Present: Philip Oakey (Chair), Alison Howard Evans, Alex Breach, Andrew Grabham, Carla Haslam
Tamara Reay, Eden Speller

Ref	Agenda Item	Action
	Choose Chair and sign documents: Councillor Philip Oakey was voted in as Chair, proposed by Andrew Graham, seconded by Julie Anderson-Hill, with no objections. Andrew Grabham was elected as Vice Chair with a unanimous vote. The new Chair and Vice Chair both signed the declaration of Acceptance of Office.	
1	Apologies for absence: Julie Anderson-Hill	
2	To Record: <ul style="list-style-type: none">There were no changes to the Register of InterestsDeclaration of Interest in Agenda Items: Alex expressed his interest in Agenda Item 6	
3	To Receive a report from Tamara Reay <ul style="list-style-type: none">Wiltshire council has relaunched its tree warden scheme, to champion tree planting in the area. Wiltshire council is keen for villages to work with land owners and members of the community to plant trees.Wiltshire Council has secured another 10 million for a highways preventative program of resurfacing roads. The funds will be spent over a 2 year window, with the work commencing in the spring once the weather is more favorable.Wiltshire Council have established that 30% of what goes into landfill skips could be recycled. To help reduce this, the Household Recycling Centre at Hopton will be leading with a trial system consisting of a pre-sort area for refuse where Recycling Centre users will have the opportunity to sort through their rubbish and receive guidance.Wessex water is doing work in Devizes to replace Victorian sewers – they are currently in the first phase and there is a plan in place to try and minimize the impact on journeys and local businesses. Please plan ahead when travelling into Devizes and continue to use these local businesses to support them.	<p>Alison to look up ownership of Mill Lane field.</p> <p>Alex to meet with Tamaras contact in Marson about a weir</p>
4	Local Police Report: Awaiting August/September update Our PCSOs have highlighted the importance of reporting all break-ins and suspicious activity - as the police force is understaffed they are working off the data gathered through reports and will spend more time in the town centres unless something happens in the smaller villages. It only takes a moment to make a report online: https://www.wiltshire.police.uk/ro/report/ In an emergency, or if you need urgent police assistance, you should always dial 999. You can also report suspicious activity by contacting the police in confidence on 0800 789 321. The police advise that an active Neighbourhood watch scheme is also a good deterrent to crime. If there is any appetite for re-instating the Neighbourhood watch scheme in Bulkington and there are active volunteers to run it, the Parish Council can assist you in forming a group.	<p>Clerk to chase for report</p>
5	Open Forum: Eden Speller Tree Planting: In our July meeting, Eden Speller's proposal from the Woodland Creation Funding was discussed and Eden attended the Parish Council meeting to discuss this in person.	<p>Carla and Eden to arrange a village/Playground</p>



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	<p>Eden took the councillors through a presentation outlining some of the Councils options regarding obtaining funding for tree planting. Once planted, the funding includes 15 years of maintenance payments.</p> <p>The below options were discussed:</p> <ul style="list-style-type: none">• Acquisition/lease of Wiltshire Council land in Mill Lane• Planting of verge/hedgerow trees to create a 'gateway avenue' into the village• Planting of 'parkland trees' in the Rec (can be incorporated in hedge-line and appropriate locations in field so not to reduce/impact upon the amenity) <p>Eden advised the Councillors to have a think about the options and decide how and if to take the project forward.</p> <p>Next steps would be that Eden would get a representative from Wiltshire council to evaluate the sites and finalise a plan that councillors feel is best suited for the parish. The paper work and bureaucracy would be completed by Wiltshire Council and the Woodland Creation Funding team. The Parish Council team would then be given funding and some guidance on the purchase, planting and care for the trees. The planting would ideally take place before March to work with the trees dormant season. All options do not need to be completed at the same time and can be added in a phased approach.</p>	<p>walk around to discuss further</p> <p>Clerk to reach out to Poulshot and inquire re community woodland/garden area</p>												
6	<p>Local Planning Updates</p> <p>Councillors voiced their support for the works on the farmhouse</p> <ul style="list-style-type: none">• Bulkington CP Application Ref PL/2023/07101 - Works to a Listed Building Address: MANOR FARM, BULKINGTON, DEVIZES, SN10 1SL Proposal: Demolition of an single storey rear extension and replacement with new proposed single storey rear extension. New replacement courtyard roof and wall with internal alterations. Applicant Name: Alex & Hannah Breach Application Link: https://development.wiltshire.gov.uk/pr/s/planningapplication/a0i3z00001BMCY <p>No concerns raised Bulkington CP Application Ref PL/2023/06752 - Full Planning Permission Address: Lawn Farm, Bulkington, Devizes, Wilts, SN10 1SL Proposal: Proposed agricultural building. Applicant Name: Mr Oliver Breach Case Officer: Russell Brown Respond By 06-10-2023 Application Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BLTQ1</p>	<p>Tamara to contact Alex re planning</p>												
7	<p>Minute Approval: Approval of the last Minutes of the Parish Council Meeting in July</p>	<p>Clerk to upload to website and Spotlight</p>												
8	<p>Finance:</p> <p>All approved:</p> <table><tr><td>Clerk Pay</td><td>£325</td></tr><tr><td>Grass cutting</td><td>£228</td></tr><tr><td>Bin Emptying Ideverde July 2023 - July 2024</td><td>£764.24</td></tr><tr><td>New Defibrillator Pads</td><td>£83.99</td></tr><tr><td>Cabinet Unlocked Defibrillator sign</td><td>£9.98</td></tr><tr><td>Play Ground trim Trail and Play house to be re-imbursed by Rec Committee</td><td>£5984.71</td></tr></table>	Clerk Pay	£325	Grass cutting	£228	Bin Emptying Ideverde July 2023 - July 2024	£764.24	New Defibrillator Pads	£83.99	Cabinet Unlocked Defibrillator sign	£9.98	Play Ground trim Trail and Play house to be re-imbursed by Rec Committee	£5984.71	<p>Clerk to contact Mark Goddard</p>
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	<p>Total approved funds: £7395.92 Parish Council funds total on 25.09.23: £9,607.05</p> <p>Councillors raised that they would like to see dates the Rec is cut, Clerk to ask when grass cutting is done and how often it is cut and strimmed versus mowing.</p>	
9	<p>Recreational Ground:</p> <ul style="list-style-type: none"> Area Board funding has now arrived in the Rec Ground accounts The ROSPA inspection is due to take place in September, the report is expected in October The £5984.712 including VAT approved under agenda item 8 will be spent on a new play house with seating and a trim trail. The old playhouse will remain on the playing field but has had its doors removed to make it less of a hazard for children's fingers. There is currently a 6-8 week lead time on orders. The newly installed path is not settling and compacting as expected due to being dug up by children in the park. Please ensure that the stones are left in place so they can settle and become more firm over time A village tidy up session was suggested for some garden work in the rec on the 14th of October 11-2pm. All welcome, refreshments provided, please bring any garden equipment you have. The Rec Committee is working on proposals for a swing replacement, basket swing and accessible gate to present at next meeting as well as woodland funding suggestions. 	<p>Clerk to check how much rec committee funding is left</p> <p>Rec Committee to post on Facebook about children not digging up path</p> <p>Carla to create leaflet/poster/FB post</p> <p>Rec Committee to prepare for next meeting</p>
10	<p>Parish Steward: Outstanding jobs to be sent to The Clerk prior to next visit. The last scheduled visit was September 11th and the next visit is scheduled for the 9th of October. Councillors raised that grass verges across the village along the Highstreet need doing. Councillors requested a sweeper attend the village as they are concerned that historic curbstones will otherwise be damaged. A sweeper early autumn could also help with flood prevention before all the leaves come down and block drains.</p>	<p>Clerk to feed back to steward and to organize sweeper</p>
11	<p>Recruitment: We are currently recruiting for one Councillor to join the team, if you would like to put yourself forward, please email our Clerk Hannah.</p>	<p>All</p>
12	<p>Emergency Team updates:</p> <ul style="list-style-type: none"> Alison has updated the Emergency Plan and invited comments from Councillors. Councillors praised Alisons work. If you are willing to be a named person in the emergency plan please contact our Clerk. 	<p>Andrew to pass emergency shed key to Alex</p> <p>Clerk to check salt bins and request salt store by bus shelter</p> <p>Alison and Alex to check emergency shed and supplies before next meeting</p>
13	<p>Defibrillator:</p> <p>Philip updated that the handover from Simon Downey is now complete. The team would like to thank Simon for looking after it while on the council and for completing the repairs before handing over. Simon has purchased the replacement parts required for the Defibrillator and has installed them prior to the handover. Philip plans to keep a log and to monitor the Defibrillator regularly.</p>	<p>Clerk to re-imburse Simon</p>



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14	Fireworks: Traditionally Bulkington hosts a large Fireworks display event – councillors discussed the viability of a 2023 event. It was agreed that due to lack of volunteers it is not possible to run the event this year. All voiced the desire to hold an event next year and for the planning to be started in Spring. The Parish Council are looking for volunteers for the 2024 event for help with cooking, clear up, ticket collection, marshalling and fire lighting. Without volunteers this event will not be able to go ahead.	Hannah to add to March Meeting agenda
15	Remembrance day: Councillors discussed plans for the 12 th of November.	Clerk to ask Simon re wreath laying and to talk to Maureen. Carla to ask Dave to coordinate
16	AOB: <ul style="list-style-type: none"> The Bulkington.org.uk website domain name registration was purchased by the Parish Council in November 2013 but is due to expire on 19 November this year. Faded 30 sign by Breach farm has been reported and Wiltshire Council have scheduled the replacement Wiltshire Police HQ Neighbourhood watch AGM: Saturday 7th October 2023, 10.00am until midday. Request from Councillor for cost approvals for minor sums to be approved in between meetings via email. It was agreed to raise the Clerks pre-approved limit to £100 and that extraordinary sums spent in between meetings can be approved via email by councillors (for example if the defib needs urgent fixing). The work on the drop curbs that were planned for August 23 have been delayed Councillors discussed reviewing job roles as the next meeting 	Clerk to purchase domain and complete paperwork Clerk to chase Roger Clerk to add to agenda
	Next meeting: 18th October 2023 at 7.30pm December meeting on 20th December to be brought forward to 13th to avoid pre-Christmas rush.	